Position Number Format

Effective 9/29/12, existing positions in the State Personnel System were converted from a 12 character "smart code" to an agency-specific HRIS-generated number. The new position format is:

"S" (for State Personnel System) – **2 Letter Agency Abbreviation** – **9 digit auto-number**

Example: **SAD000012345**

Any new positions created after 9/29/12 will be generated automatically upon HRIS entry and agencies will no longer need to provide ADOA Classification/Compensation with an available position number.